



HOLLY LODGE SNOW PLAN

Dear Families

In the event of snowfall in our area, we would implement our snow plan as follows:

Plan 1: Snow but not enough to close the school

If it snows "lightly" school will obviously be open. We do like to see the children playing safely in the snow so please could you send your child in with welly boots or other suitable footwear with a change of tights or socks and of course a coat, hat and gloves.

Plan 2: Enough snow that some members of staff would not be able to make it into school

If some members of staff could not make it safely in to school, we would attempt to host a "skeleton" staff to welcome children who are unable to stay at home. Children who could stay at home would be recorded as an "authorised absence". It may well be that kitchen staff would not be able to make it to work and so any child coming in would need a packed lunch.

Plan 3: So much snow school would have to be closed

In the event of extraordinary amounts of snow, the decision to close would be taken by 7.15am by the Head Teacher in consultation with the Kite Academy Trust and other local schools. The school website would have the decision posted by 7.20am. We will also inform parents by email. The snow plan may be implemented again the following day if necessary and parents would be informed in the same manner.